**Template for a LAA letter of Invitation to Become an Alliance Member**

*[Insert Date]*

Lymphoedema Action Alliance

www.actionalliance.org.au  
info@actionalliance.org.au

Dear ……………………………..,

I am writing to you to tell you about the Lymphoedema Action Alliance (LAA).

Lymphoedema is the term given to swelling resulting from malfunction of the lymphatic system. It can affect people of all ages, whether as a result of underdeveloped lymphatics, or due to damage to the lymph system from cancer treatment or trauma. Lymphoedema impacts adversely on the physical, emotional, social and financial wellbeing of people living with lymphoedema.

The Lymphoedema Action Alliance is working to reduce the unnecessary suffering of people who have lymphoedema, by ensuring timely access to affordable lymphoedema services and compression garments regardless of where people live, their financial status and their health situation.

This is important to me because ……………………………………………………......

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I would like to invite *[Insert Name of Organisation]* to contact the LAA about becoming a member.

Membership of the Alliance would involve:

* Providing at least one representative to attend meetings and answer emails (meetings range from teleconference to face-to-face meetings)
* Participate in the activities designed to achieve the shared advocacy objectives
* Using your own networks to promote the advocacy objectives of the LAA
* Your organisations logo appearing on the LAA website and literature

Alternatively, you may like to offer *[Insert Name of Organisation’s]* endorsement of the Lymphoedema Action Alliance. Please see website: [www.actionalliance.org.au](http://www.actionalliance.org.au)

Thank you for considering my request. I look forward to hearing back from you soon.

Yours sincerely,

*[Insert your name]*

*[Insert your organisations name]*

*[Insert email address]*